**APPLICATION TO AMEND THE RULES OF TENNIS**

Please complete sections 1, 2 and 3 in CAPITAL LETTERS/typing (where indicated). Incomplete applications will be returned. On completion, return to [**rulesoftennis@itftennis.com**](mailto:rulesoftennis@itftennis.com).

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| **APPLICATION REFERENCE (for office use only):** | **20-xxx** |

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| **1. PERSONAL INFORMATION** |  |  |  |
| Applicant name: |  | Date: |  |
| Telephone number: |  | Email: |  |
| Address: |  | | |
| Post code / zip code: |  | Country: |  |
| Organisation / interest: | ITF (specify department) |  | |
| Other governing body (specify) |  | |
| Other tennis organisation (specify) |  | |
| Member of the public |  | |

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| **2. PROPOSED AMENDMENT** | **This is an application for:** |  |  |
| A trial of a variation to an existing rule? | |  | |
| An existing trial to be made a permanent rule? | |  | |
| A permanent amendment to an existing rule (no trial)? | |  | |
| A trial of a new rule? | |  | |
| A permanent new rule (no trial)? | |  | |

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| **3. DETAILS OF THE PROPOSAL** |  | |  |  |
| Rule and/or Appendix name and number (current year of Rules): | |  | | |
| Text of proposal (if no text has been devised, state ‘none’): | | | | |
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| Rationale (why the applicant believes that the proposed amendment is necessary): | | | | |
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| Aim (what the applicant wishes to achieve with the proposal): | | | | |
|  | | | | |
| Full details of the process by which the proposal, if granted, would be operated: | | | | |
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| Key Performance Indicators (metric(s), and their target(s)) that will be used to measure the success of the proposal. These should relate to the aim stated above: | | | | |
|  | | | | |
| Risk assessment (including risks/potential problems arising from the proposal, early-warning indicators of the threats to success, and mitigating actions): | | | | |
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| Any further information or evidence that supports the application (please provide any useful additional material, such as video and briefly describe that material): | | | | |
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| **DETERMINATION (for office use only)** |
| 1. Application granted as proposed (i.e. without modification or condition). |
| 1. Application granted with modification(s)/conditions:   Modification(s)/condition(s): |
| 1. Application denied: |
| Reason(s): |
| 1. Application not necessary:   Reason(s): |
| 1. Date applicant notified of decision: |